****

**Sample Letter of Non Acceptance**

**Rotary Youth Leadership Award**

**Name**

**Address**

**City, State ZIP**

**Re: Rotary Youth Leadership Conference - RYLA**

**Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,**

**The quality of applicants for the 2020 conference was truly outstanding, but**

**unfortunately, I must inform you that your application was not accepted. I hope**

**you will continue to pursue the many opportunities that become available to you and wish you every success in the future.**

**Sincerely,**

**RYLA Chairperson**