Welcome to the District Leadership Seminar

Raghada Khoury, District Governor

July 29, 2017
Apple Valley, CA

WIFI: 7602420303
Today’s Agenda

9:30  Check in/ Welcome Reception

10:00  (15 minutes)   Welcome: DG Raghada Khoury

10:15  (30 minutes)  Roles and Responsibilities: District Trainer Mary Ann Lutz

10:45  (15 minutes)  Working with District Administrator: Tom Novotny, PDG

11:00  (20 minutes)  RLI Training – Dennis Franklin

11:20  (30 minutes)  Rotary Club Central & Dates/Events – Luanne Arredondo, DGN

11:50  (30 minutes)  DACdb Training: Michael Soden

12:25  (30 minutes)  Lunch Break

12:55  (30 minutes)  District Governor’s Goals and Expectations: DG Raghada Khoury

1:25  (5 minutes)  Q & A and Closing:  DG Raghada Khoury

1:30  Adjourn
DISTRICT 5300 TEAM

District Governor
2017-18
Raghada Khoury

Luanne Arredondo
Chief of Staff

Lee Hagen
Chief of Staff Aide
CALIFORNIA WEST
EXECUTIVE
ASSISTANT GOVERNOR
MARILYN DIAZ

Group 1
Assistant Governor
Issac Hung

Group 2
Assistant Governor
Richard Valenzuela

Group 3
Assistant Governor
Nancy Sumrall

Group 4
Assistant Governor
Rosie Mares
VICTOR VALLEY
EXECUTIVE
ASSISTANT GOVERNOR
RUSS STRINGHAM

Group 9
Assistant Governor
Steve Murray
ANTELOPE VALLEY EXECUTIVE ASSISTANT GOVERNOR
BARBARA SELLON

Group 10
Assistant Governor
Charlene Melchers
The purpose of this seminar is to provide Rotarian leaders within the District the necessary skills, knowledge and motivation to serve as Assistant Governors and Executive Assistant Governors.
THE ROLES

• Executive Assistant Governor
  • Direct Report to District Governor
  • Leads, Communicates and Coordinates with Assistant Governors

Support both the District Governor and the Assistant District Governors to meet the Goals of Rotary.
THE ROLES

- Assistant Governor
  - The Primary Contact between the Rotary Clubs, the Executive Assistant Governor and the District Governor
  - Assist, Advise, Collaborate and Inspire the Club Presidents
  - Reports to Executive Assistant Governor
Assistant Governor General Responsibilities

- Help in the administration of your designated Clubs
  - Provide input
  - Meet with your President-Elects
  - Attend District Assembly with your President-Elects
  - Attend District Governor Visits
DURING YOUR YEAR

- Visit each of your clubs regularly
- Meet with your Presidents regularly
- Attend each of your Clubs Assemblies
- Attend District Governor Visit
- Share club information with your EX-AG
- Share EX-AG information with your clubs
- Assist clubs in meeting deadlines and submission of required forms/information in a timely manner
WHAT HAVE YOU ALREADY DONE?

- Help incoming club presidents assess their clubs and develop club goals
- Attend the district team training seminar
- Participate in the presidents-elect training seminar
- Resources & reference
- Lead Your District: Assistant Governor
Track each club’s goals and progress in Rotary Club Central
Take a course in the Learning Center
Check our discussion groups
Rotary.org support
District governor and other district leaders
Regional coordinators
District 5300 Website and DACdb
BE PREPARED!

What is a problem?
Whose problem is it?
ORGANIZATION

If **you** are organized,

it is **more** likely your **Club Presidents** will be **Organized**!
HOLD MONTHLY MEETINGS WITH CLUB PRESIDENTS!

- Keep Minutes
- Create action plans
- Share accomplishments and problems encountered
- Don’t skip meetings!!
- Send meetings minutes to Club Presidents, District Governor, Chief of Staff, and Executive Assistant Governor
- Report to Ex-AG on club activities and problems*
- Encourage President-Elects to attend
MONTHLY MEETING SUGGESTIONS

Recommended Topics for Monthly Meetings:

- **District Calendar** – Provide copies monthly
  - Dates for events, programs, deadlines for registrations, District or International programs, training dates -- keep Club Presidents up to date

- **Prioritize topics that need to be discussed** (i.e. events, programs, registrations, programs, etc.)

- **Dan Stover, 4-Way Speech Contest, Ethics Essay Competition**

- **RYLA and TLC**

- **Grants and Project Opportunities**

- **District Governor Visits**

- **Place an item on the agenda that allows Club Presidents to discuss their club and club events with their peers**

- **Share best practices**
REASONS WHY A CLUB PRESIDENT MIGHT BE OVERWHELMED

Time conflicts with business
Time conflicts with personal life/family
Time conflicts with other service
Competition for discretionary income
Inconvenient Distance
Unrealistic expectations

What Can you do to help?
Thank you for coming!

Thank you for participating!

Thank you for accepting the Leadership Challenge