

Dear 2016-2017 Rotary Club Presidents and Club Leaders:

“Rotary Serving Humanity” is more than Rotary’s theme; it is how we make a difference – every day, in every club, and every country we serve.

Recognize your club’s and members’ hard work serving humanity by participating in the 2016-2017 District 5300 Awards Program. This year’s Awards will be based on the Five Avenues of Service and these Principles of Effective Clubs: (1) Sustain and increase your membership base; (2) Implement projects that address the needs of our global communities; (3) Support the Rotary Foundation, both through program participation and financial contributions; (4) Develop leaders from within the club, and encourage service to Rotary beyond the Club level.

Awards criteria are designed to be objective and measurable. The Awards give your club leaders a “game plan” for being a more effective club all year long. Making regular progress on the Awards criteria will help build pride in your club and public awareness in your community.

How can you start making progress now? Appoint an Awards Chair or Committee for your club. Have your Awards Chair work with the previous chair and review your club’s previous awards submissions forms. Award information, checklists and project forms can be found on the District web-site www.district5300.org.

We will notify you when forms and the on-line process are available in DACdb. Have your Awards Committee complete the forms as the year progresses. Complete your District Awards submission in DACdb and upload your project forms and photos no later than March 31, 2017.

There will be two levels of recognition for each Avenue of Service.

Silver Level Club Recognition

You must complete the checklists, earn a minimum 50% of category points, and upload corresponding project forms.

Gold Level Club Recognition

You must complete the checklists, earn a minimum 70% of category points, and upload corresponding project forms.

All **Silver and Gold Level** clubs will be listed in the District Conference Program.

All awards will be presented at District Conference at a scheduled time published in the program. Club representatives may be asked to present their stand-out projects (advance notice will be given).

We will also recognize our TOP small, medium and large (by member size) clubs with the **District Governor's Bell** award.

DIRECTIONS FOR SUBMITTING DISTRICT 5300 AWARDS

Your club must complete the on-line check lists (accessed through DACdb) and Project Report forms, and upload applicable Project Forms and picture. ***In order to be eligible to receive a District Award you must tell us about your activities by completing the project/activity forms.***

If you have many projects or activities in one category, select the most innovative, successful project. Greater weight may be given to new or unique projects, but you are encouraged to also submit annual or repeating project information to qualify for awards. Be sure to include enough detail in your Project Report form so that the Awards Committee can grasp the nature and impact of the project. You may include supporting documentation such as news clippings, recordings, videos, digital photos, etc. and upload the supporting documentation in DACdb.

You must include an email address and phone number of the individual who filled out the forms so we may contact that person in the event there are questions or items to confirm.

Start now! It is easy to get the recognition you deserve.

As you work through the process, feel free to e-mail debmitsch@yahoo.com or call Debbie Mitsch at 909-548-9770 with any questions.

Also, do not forget to apply for the Rotary Presidential Citation. Update your club's progress toward earning the Presidential Citation in Rotary Club Central. Club activities must be completed between July 1, 2016 and June 30, 2017.

Let's celebrate your clubs' accomplishments at District Conference, May 18-21, 2017 at Hilton Palm Springs Resort. See you there!